# Supporting Notes for the IPv4 Additional Allocation Request Form

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Doc-ID: ripe-611
Date: April 2014
Obsoletes: ripe-503

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This document contains instructions for LIRs on how to complete the "IPv4 Additional Allocation Request Form"
The instructions are based on the "IPv4 Address Allocation and Assignment Policy for the RIPE region"

- General Information
- Requester Template
- Address Space Usage
- Insert Supplemental Comments
- End of Request

## General Information

```
#[GENERAL INFORMATION]#
%
% Please add your RegID.

request-type: ipv4-add-alloc
form-version: 1.2
x-ncc-regid:  nl.bluelight
```

Please do not change the value of the "request-type:" and "form-version:" fields.
Enter your Registry Identifier (RegID) in the "x-ncc-regid:" field. RegIDs have the following format: <country code >.<name>. If you do not know your RegID, please contact <ncc@ripe.net>.

## Requester Template

```
#[REQUESTER TEMPLATE]#
%
% Please add your contact details.

name:    John Smith
phone:   +123 45 678910
email:   john@bluelight.ripe.net
```

Enter your contact details in the requester template. You must be a registered contact for the LIR. The LIR Portal contains the list of registered contacts for your LIR.
Please use the international dialing codes (for example, +31 for the Netherlands,) in the "phone:" field.

## Address Space Usage

```
#[ADDRESS SPACE USAGE]#
%
% Will you make assignment(s) from the requested allocation? (Yes/No)

usage-confirmation: Yes
```

To receive the allocation please confirm that you will make assignment(s) from the allocation. If you plan to make assignments to your own infrastructure or customers, enter "Yes".

## Insert Supplemental Comments

```
#[INSERT SUPPLEMENTAL COMMENTS]#
%
% You can add more information if necessary.
```

You can use this space for additional information that you think will be helpful for us when we evaluate your request.

## End of Request

```
#[END of REQUEST]#
```